Voice Mail Quick Key Guide

1 Play/Repeat	**2** Save/Next	**3** Erase
4 *Reply	**5**	**6** Undelete
7	**8** Pause/ Resume	**9**
* Main Menu	**0** Helpful Hints	**#** Leave msg as new and go to next

* Optional feature

1
Retrieve Msgs

3
Greetings

4
Mailbox
Settings

6
Erased
Messages

7
Log on as
another
subscriber

0
HELP

*
To Exit VM

To find out more on:
Greetings

Group lists*
Hands Free & Timesavers
Notifications
Next Option
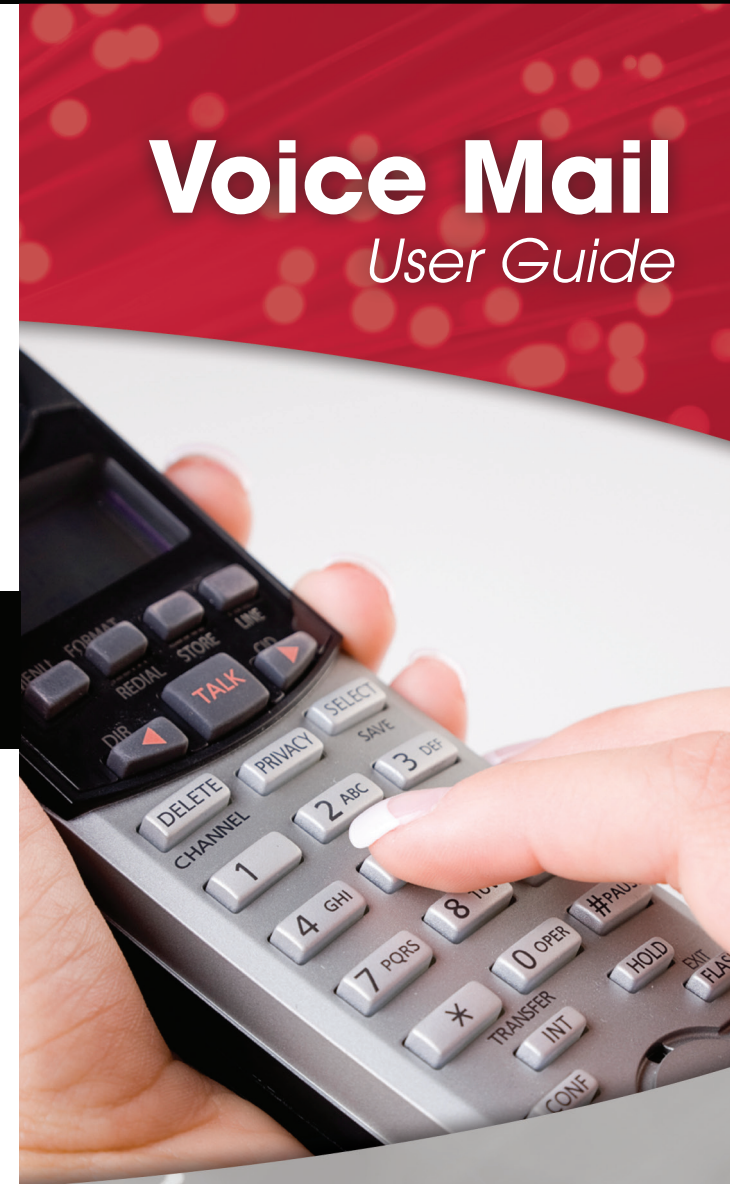
1 Repeat
2 Restore
3 Permanently Erase

For Help Contact Us At: 218-284-5702
or customerservice@702com.com

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Voice Mail
User Guide

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Accessing Your Mailbox

1. Dial *98, then:

2. Enter your PIN.

3. Main menu:

Press 1 to listen to messages

Press 3 to work with your greetings

Press 4 to change mailbox settings

Press 6 to manage erased messages

Remote Access of Voice Mailbox

1. Call 218.284.6245, enter your mailbox number (your 10-digit telephone number) or 218.641.6245 in Wahpeton/Breckenridge

2. Enter your PIN

3. Follow the message retrieval prompts

To Set Up Mailbox

First Time Sign In

1. Dial *98 from your phone number

2. Follow prompts
   A. PIN - When choosing a pin, it must be a minimum of six digits and cannot repeat

   B. Name

   C. Greetings

To Retrieve Messages

You know when you have a message in your voicemail when you have a stutter dial tone.

Access your mailbox (see first section).
Press 1 to listen to messages

While Message Plays:

Press 2: to save message
Press 8: pause message, press 8 again to resume

When Message Finishes:

Press 1: play message again from beginning
Press 2: mark message as new
Press 3: erase message
Press 6: To undelete a message: Don't hang up. Follow prompts to listen to erased messages. Once you have replayed the message, press 2 to restore it to the mailbox.
Press 4: reply to message
Press 11: return to previous message
Press #: leave message as is and go to next
Press *: main menu

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